

VIRGINIA: A SPECIAL MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS
HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY
GOVERNMENT CENTER ON THURSDAY, MARCH 19, 2015 AT 7:00P.M.

PRESENT: SUPERVISOR JUDY S. LYTTLE, CHAIR
SUPERVISOR JOHN M. SEWARD, VICE-CHAIR
SUPERVISOR ERNEST L. BLOUNT
SUPERVISOR KENNETH R. HOLMES
SUPERVISOR GIRON R. WOODEN, SR.

ALSO

PRESENT: MR. TYRONE W. FRANKLIN, COUNTY ADMINISTRATOR
MS. RHONDA RUSSELL, DIRECTOR OF PLANNING & COMMUNITY
DEVELOPMENT

CALL TO ORDER

The meeting was called to order by Chairperson Judy Lyttle who then asked for a moment of silence. Following the moment of silence, she asked those present to stand and say the pledge of allegiance.

PUBLIC HEARING

LEBANON ROAD COMPREHENSIVE IMPROVEMENT GRANT & RESOLUTION 2015-04

Chairperson Lyttle called the public hearing to order. Mr. Franklin stated that the public hearing was being conducted to receive public comments regarding a proposed Virginia Department of Housing and Community Development Comprehensive Improvement Grant application for the Lebanon Road community and supporting resolution. The Comprehensive Improvement Grant includes the rehabilitation of up to thirty low to moderate income housing units and water and/or sewer improvements for individual properties that qualify. Resolution 2015-04 will authorize submission of the grant application and commit to a local match of \$183,500; if the grant application is approved.

Ms. Rhonda Russell, Director of Planning and Community Development, provided background information stating that the Virginia Department of Housing and Community Development (VDHCD) had awarded a \$25,000 planning grant with specific project deliverables; 30 HQS evaluations, 2 substantial rehabilitation evaluations, 30 well and septic system evaluations, and third party verification of all qualifying applicants. Staff has completed the application with the expectation of submitting it to the VDHCD by March 25, 2015. This is the second of two required public meetings prior to submission of the grant application.

Ms. Russell further informed that staff had met with representatives from the Surry Town Council to discuss the opportunity to add public water/sewer expansion to the grant request. Specifically, expansion of the Town's water/sewer system from its current termination to the intersection of Lebanon Road and Rocky Bottom Road would enable 11 of the 27 housing units currently qualified to connect to the Town's public system. Submission of the grant request would require that the County commit to a local match, not to exceed \$183,500 in cash and in kind funding to support the proposed project. ***(A copy of Ms. Russell's presentation is attached as an integral component of these minutes.)***

Following Ms. Russell's comments, Chairperson Lyttle opened the floor for public comments.

Ms. Gladys Brown, whose mother lives on Lebanon Road had a question regarding reimbursement by homeowners. Ms. Russell informed that each qualifying homeowner would be expected to make monthly payments with \$25 being the minimum payment and maximum payments not to exceed 30% of the monthly income. Ms. Brown stated that she supported the proposed project and encouraged Board members to do the same.

There being no further comments, Chairperson Lyttle closed the floor and requested closing remarks from staff and fellow Board members. There being none, Supervisor Wooden made a motion that the Board approve Resolution 2015-04 authorizing submission of the grant application and committing to a local match of \$183,500. Supervisor Holmes seconded the motion; Supervisors Lyttle, Blount, Seward, Wooden and Holmes voted in favor of the motion.

ADJOURNMENT

There being no further business before the Board, Supervisor Seward made a motion to adjourn. Supervisor Blount seconded the motion; the motion passed with unanimous approval.



Lebanon Road Project Management Team Meeting

Friday, February 6, 2015





Lebanon Road Project Community Meeting & Public Hearing

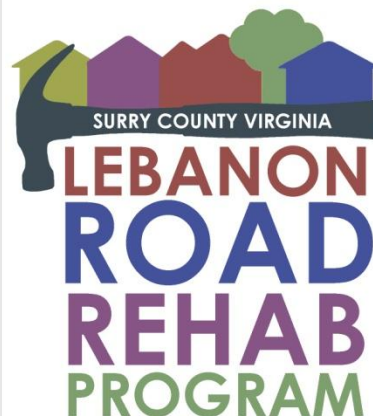
Tuesday, February 24, 2015





Lebanon Road Project Public Hearing Request March 19, 2015

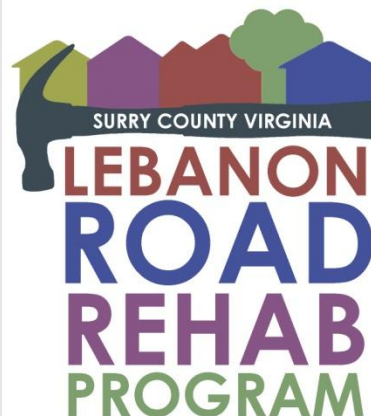
Thursday, March 5, 2015
Board of Supervisors Meeting





Lebanon Road Project Public Hearing Request March 19, 2015

Thursday, March 19, 2015
Board of Supervisors Meeting



Project Update

- Received Notice of Grant Award 12/18/14
- Specific Project Deliverables
 - 30 HQS Evaluations
 - 2 Substantial Rehab Evaluations
 - 30 Well & Septic System Evaluations
 - Third Party Verification of all applicants

Terence R. McAuliffe
Governor

Maurice A. Jones
Secretary of Commerce
and Trade



COMMONWEALTH of VIRGINIA

DEPARTMENT OF
HOUSING AND COMMUNITY DEVELOPMENT

William C. Shelton
Director

December 18, 2014

MAILED
12/21/14

Mr. Tyrone W. Franklin
County Administrator
Surry County
45 School Street
Surry, Virginia 23883

RE: Planning Grant #14-PG-34
Lebanon Road Housing Rehab Project
Planning Grant
Contract Execution

Dear Mr. Franklin:

We have completed all steps necessary for the execution of your Planning Grant contract.

Enclosed are two signed originals of the contract. Please sign both originals on the signature page and at the end of the Assurances. You will observe a notary public must acknowledge your signature. Then, return one original to me by mail. You will also need to upload the executed contract into "Projects and Reports" in the Centralized Application and Management System (CAMS).

Thank you for your cooperation, and we look forward to working with you during implementation of this project.

Sincerely,

Lisa A. Atkinson
Deputy Director

Enclosures

cc: Rhonda Russell, Surry County
Beverly Coleman, DHCD

Community Development Priorities

- Ongoing Broadband Implementation
- Housing Rehabilitation
- Sewer Infrastructure Improvements
- Others?

Consultants

- **ABA Well & Septic**

Mr. Robert Smallwood, Owner

Ms. Jeanine Jackson, Assistant

P.O. Box 35

IVOR, Virginia 23866

757-859-9494



- **Warm & Cozy Housing Rehabilitation Specialists**

Mr. Bill & Mrs. Elaine Watkins

139 Norman Davis Drive

Toano, Virginia 23167

757-566-0593

757-871-5614



- **Mr. Jason Weidel, Program Manager**

Surry-Sussex Habitat for Humanity

57 Colonial Trail E, Surry, VA 23883

(804) 834-1302 Office (757) 880-4784 Cell



Next Steps

- Compile & analyze community needs based on consultant reports.
- Prepare prescriptive requirements of CIG application
- Conduct two public hearings regarding proposed project & Community Development Block Grant needs in general.
- CIG Applications Due March 25, 2015
- Prepare Environmental Review Record with support from Crater Planning District Commission
- Prescriptive Project Deadlines
 - HQS Evaluations NLT 03/15/15
 - Well & Septic System Evaluations NLT 03/5/5
 - Third Party Applicant Certifications NLT 03/15/15

Next Steps

Consultants contact each participating household to schedule and complete prescriptive evaluations.

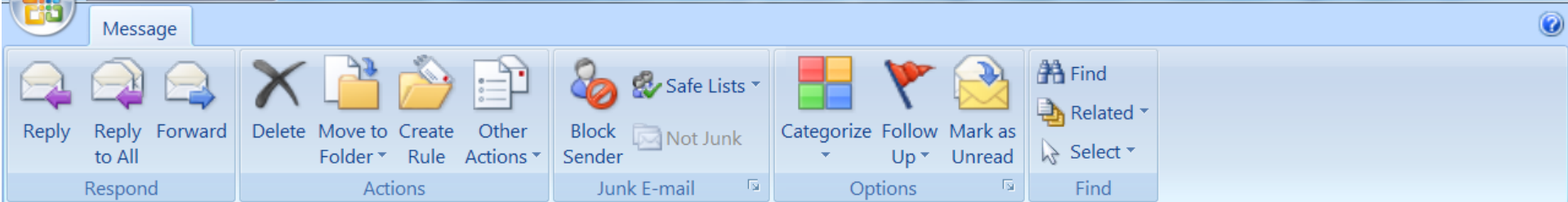
Draft components of CIG Application. Share copy of application template with group.

Schedule and advertise required public hearings. Ensure proposed dates and advertisements satisfy DHCD prescriptive requirements.

Proposed public hearing & community meeting dates:

Tuesday, February 24, 2015. Lebanon Baptist Church - *Completed*

Thursday, March 19, 2015 Board of Supervisors- *Requested*



From: Coleman, Beverley (DHCD) [Beverley.Coleman@dhcd.virginia.gov]
To: Frances Bailey
Cc: 'Rhonda Russell'; Tyrone W. Franklin; Jim McClure
Subject: Public Hearing

Sent: Mon 3/2/2015 2:43 PM

Good afternoon Frances,

I have checked on the question you asked regarding the public hearing. HUD requires that there are two public hearings held so we are not able to exercise any flexibility with that matter. However, the Public Hearing can be only item on the agenda. We would check to be sure that the hearing is advertised seven days in advance of the hearing. We would not be concerned about any other items on the agenda. Therefore, it appears that the county would need to hold a special hearing in order to be in compliance with the requirement. I hope this helps. Please let me know if I can be of any additional assistance or if you need any additional information.

Thank you for your continued cooperation.

Best,

Beverley

Beverley Coleman
Community Development Specialist
Program Administration and Assistance Office
Department of Housing and Community Development
600 East Main Street
Richmond, Virginia 23219
(804) 371-7076

BOS Request

- Advertisements for March 19th Public Hearing if Approved
 - March 11 & March 18, 2015. Forwarded to Sussex Surry Dispatch for Publication on Friday, March 6, 2015
- Our failure to meet these dates would delay submittal of application and funding consideration for one year!

Request-

- Authorize Special Meeting and Public Hearing to Consider Surry County Community Development Block Grant Priorities, Conduct Public Hearing & Authorize Application Submittal on March 19, 2015 @ 7PM.

Sewer & Water Infrastructure Addition

- Project Costs per CIG Application \$302,500.00
- Additional Costs:
 - Inactive Well
 - Emergency Pump
 - Emergency Bypass
 - Engineering Design & Construction

\$35,000.00

\$ Local Match \$183,500.00

Questions

